

Georgetown Journal

of International Affairs

Guidelines for Authors

The *Georgetown Journal of International Affairs* (the *Journal*) is dedicated to exploring the major puzzles and pressing questions of world affairs through thoughtful, assertive discourse. Featuring authors who draw from a wide spectrum of professional experience, the *Journal* integrates the diverse factors driving international affairs into a canvas that captures the complexity of the global landscape. Above all, the *Journal* is forward-looking and aims to reveal new angles and insights.

In preparing an article for the *Journal*, we ask authors to consider the following technical, structural, and substantive guidelines.

Technical Guidelines:

- Articles should be no more than 3,000 words in length and should be typed and double-spaced in Microsoft™ Word® format.
- All submissions must be original pieces and must not draw substantially from articles previously published.
- Articles must conform to the rules of the Chicago Manual of Style, 15th edition.
- All supporting figures, graphs, or tables, if any, must be submitted in original .XLS or .PPT format with accompanying data. *Note:* .JPEG files will not be accepted.
- Citations must be in the form of endnotes that adhere to the Chicago Manual of Style, 15th edition.
- Authors should provide complete contact information including their names as they would like them published, a brief biography for each author of a submission, addresses with zip codes, telephone numbers, facsimile numbers, and e-mail addresses.

Structural Guidelines:

- Arguments must be clearly constructed and substantiated. The *Journal* looks for articles which include the following elements:

Introduction—should state the author’s purpose and situate the argument in a current debate; should contain a concise “roadmap” which lays out the structure of the article for the reader.

Body—each section of the article must be essential to supporting the author’s thesis. Every word should count. Each paragraph should begin with a central idea followed by properly cited supporting evidence. Authors should also remember to address counterarguments.

Conclusion—the conclusion should reiterate the main points of the argument and suggest courses of action or policy recommendations. The *Journal* looks for pieces that are not just descriptive, but *prescriptive*—revealing important, otherwise overlooked insights and developing creative strategies for the future.

Substantive Guidelines:

- The *Journal* looks for analytical, nuanced arguments that expand and improve the international affairs discourse. The *Journal* is not looking for undocumented opinion pieces or descriptive pieces that fail to provide new insights on an issue. Ultimately, articles should force readers to think about a subject in a new light and help solve a larger puzzle.
- Authors must always keep the reader in mind. While articles should be valuable for academics and practitioners in the field of foreign affairs, they must also be accessible to students and the wider public. As such, all technical terms should be clearly explained and assumptions about the reader's previous knowledge should be kept to a minimum (the *Journal's* editorial staff reserves the right to remove unnecessary description).

The *Georgetown Journal of International Affairs* considers all manuscripts submitted but assumes no obligation regarding publication. All material submitted is returnable at the discretion of the *Georgetown Journal of International Affairs*.

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